



Approved 6-20-12

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Appaloosa Library
May 16, 2012 - 3:30 p.m.**

Members Present: Doug Sydnor, Chair
Mark Shimelonis, Vice Chair
Carol Padwe, Secretary
Joan Freund
Peggy Sharp-Chamberlain
Mary Wilber

Absent: Louise Nemanich

Staff Present: Carol Damaso, Library Director
Kathy Coster, Support Services Sr. Manager
Aimee Fifarek, Technologies & Content Sr. Manager
Dana Braccia, Public Services Sr. Manager
Cheryl Thomsen, Senior Management Analyst
Carolyn Malhoit, Civic Center Branch Manager
Yvonne Murphy, Appaloosa Branch Manager
Anna Mathews, Arabian Branch Manager
Melissa Orr, Palomino Branch Manager
Allan McWilliams, Mustang Branch Manager
Killeen Sepulveda, Administrative Secretary

CALL TO ORDER

Mr. Sydnor called the meeting to order at 3:30 PM.

OPEN CALL TO THE PUBLIC

There were no comments.

APPROVAL OF MINUTES

Mr. Shimelonis called for a motion to approve the Minutes of the April meeting. Dr. Sharp-Chamberlain seconded, and the motion passed 6-0.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))
Monthly Statistical Report – Cheryl Thomsen

	<u>April 2011</u>	<u>April 2012</u>	<u>% Change</u>
Physical Items Circulated	294,404	272,158	-12%
Attendance	135,508	133,042	-10%
Digital material Circulated	7,186	13,719	+92%
WiFi Usage	6,194	8,197	+26%

In April 2012, the library held 305 Youth Programs with attendance of 6,192 youths. Eighty-eight (88) Adult Programs were held with 1,315 adults attending. Volunteers donated 3,382 hours to library services valued at \$62,861. In the Library Book Sale Special Revenue Account, March income from sales was \$12,602. Public access computers were used 37,804 times and 145,136 users accessed the library's website. Ms. Thomsen provided new graphic diagrams, making the data much more easily understood.

Library Director's Report – Carol Damaso

Mrs. Damaso introduced the branch managers to the Library Board.

Mrs. Damaso thanked Carol Padwe for her service to the Library Board and wished her well, as this was Mrs. Padwe's last board meeting. Mrs. Damaso stated a book will be purchased with a bookplate in Carol's name to be put into the library collection.

Mrs. Damaso spoke about the city budget and explained that City Council had met the previous night and had approved the "ceiling" on the budget. There will be an opportunity on June 5th, 2012 for public comment. City Council adopted the tentative budget for FY 2012/13 which includes funding for 2% pay-for-performance increases for qualifying employees (those with a performance rating of three or higher) as well as funding to ensure the minimum salary for each position is at least 105% of the Valley average minimum salary for the same position.) Final adoption of the budget will take place June 5. Mrs. Damaso and Mr. Sydnor did attend the April 24, 2012 City Council budget discussion.

Mrs. Damaso spoke about Palomino IGA and explained that thus far all parties have agreed to the revisions and to keep it in force; the next step is presenting it to the school board.

Mrs. Damaso thanked Ms. Fifarek, Mr. Sydnor (and daughter) and Dr. Sharp-Chamberlain for their participation in the Adopt-a-Road project the week prior.

Mrs. Coster gave an overview of the summer reading program and talked about how the Library will use the teen volunteers to assist with the program, and also help with "gadgets" such as e-readers.

Mrs. Damaso spoke about the Gimme project and announced that Ms. Ffarek and Ann Porter will be accepting awards for it at the American Library Association conference in Anaheim in June.

Customer Comment Report – Carol Damaso

April 2012 customer comments were presented. Joan asked about the Culture Passes and their availability; she wondered if there is a better way to handle customers who may have a hard time getting a pass.

Service Highlight – Cheryl Thomsen

Ms. Thomsen presented a PowerPoint to explain the new Scottsdale Scoreboard Pilot program, the main focus of which will be “E-Materials” and expanding the library’s e-resources. The program will encourage staff to use “21st Century Skills,” and all staff will receive additional training in order to prepare them to use these skills. Ms. Thomsen stated that all the library branches are very excited about this project and are looking forward to utilizing their new skills.

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

Mrs. Damaso suggested that Dr. Sharp-Chamberlain discuss her recent speaking engagements and outreach done on behalf of the Library Board at the June meeting. The Library Board would also like to discuss how it can be more proactive in its role.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:18 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary